

CALL FOR ARTISTS



Highlandtown's Annual Arts District Exhibition

Exhibition: Sep 20 - Oct 12

Amalie Rothschild Gallery at Creative Alliance

Opening Reception: Sep 20, 6:00 - 8:00 PM

Highlandtown is home to many different artists with a unique take on Baltimore and the world as we know it. Every year this exhibition gives our artist community a voice and will showcase their wide array of talents.

Important Dates

- Sep 13: Entry deadline (please send artwork information to daniel@snakehill.net)
- Sep 17 - 18: Artwork delivery to Creative Alliance during the hours of 11am-7pm (both days)
- Sep 20: Reception, 6:00 - 8:00 PM
- Oct 15 - 16: Artwork pick up from Creative Alliance during the hours of 11am-7pm (both days)

Eligibility

- Artist must live and/or work in Highlandtown or work with an arts organization based in Highlandtown
- Artwork must not exceed 48 inches in width, height, or depth including frame
- Artwork must be complete prior of application submission
- Artworks must be dropped off and ready to hang
- Late artworks will not be accepted

If you have any questions, concerns, or would like to any additional information please contact Daniel Schiavone, Highlandtown Arts District President, at daniel@snakehill.net

Artwork Submission Form

(Please send this information to daniel@snakehill.net for entry. Also, PRINT and ATTACH to artwork prior to drop-off. **PLEASE PRINT INFORMATION LEGIBLY**)

Title

Medium

Year

Dimensions (H x W x D)

Price (proceeds split with artist 60/40)

Additional Information:

Artist Information

Name

Address/City/State/City

Email

Phone

Procedures Form

1. Artwork Drop-Off

All work must be delivered and ready for installation on **September 17 - 18** between 11:00 AM and 7:00 PM at Creative Alliance (3134 Eastern Ave. Baltimore, MD 21224).

2. Hanging Requirements

All artwork must be framed with wire and received ready for installation on **September 17 - 18**. For artworks unable to be framed, artists are responsible for attaching the proper hanging equipment to artwork prior to drop off. Artwork should not exceed 4 feet in height or width, or weigh over 40 pounds unless preapproved by exhibition curator. Artwork submitted with improper or faulty hanging equipment may be subject to rejection from exhibition and/or exclusion from insurance and liability (section 5).

3. Publicity

All artists may be listed on event invitations, catalogs, and signage; in press releases; on Creative Alliance's website exhibit calendar. All accepted and approved artworks are eligible for marketing purposes including: event flyers, postcards, save the date invitations, sponsorship forms, and online event RSVPs.

4. Commission and Payment

The final sale price for each artwork sold will be divided 60/40 between the artist (60%) and Creative Alliance (40%). When establishing artwork value artist should choose an amount he/she/they are comfortable with, given the 60/40 split with Creative Alliance. **Upon request, Visual Arts Curator will advise on pricing of artwork.** Artists may choose to increase the amount donated to Creative Alliance if they desire. Artists will receive the name of any purchaser and a check for their portion of the sale no later than 30 days after the end date of the exhibition.

5. Insurance and Liability

CA will arrange insurance so that, should damage or loss occur, the artist/lender will be fairly compensated. The Artist/lender will assign proper values to the Property based on fair market value, supported by comparable property sales and/or inventory records. Signature acts to consign work to CA immediately, and CA agrees to assume wall-to-wall insurance coverage for the full net price of the below-mentioned work for the full duration of the consignment once artworks are delivered and installed.

6. Artwork Pick-Up

Artist must pick up artwork within timeframe of *Artwork Retrieval Date* listed or notify Creative Alliance if you will be late. Unless previous arrangements have been made, artwork placed in storage after announced *Artwork Retrieval Dates* **will be subject to a fine of \$10.00 per piece, per week.** Work left in storage longer than two (2) weeks shall become property of Creative Alliance and may be disposed of or used for fundraising purposes. There are no exceptions.

I agree and accept all guidelines, rules, restrictions, dates, and times outlined in these three forms:

Artist's Signature: _____

Print name: _____

Date: _____